

# 2010 Squire Creek Louisiana Peach Festival Food Booth Application

**Please Note: Be sure to provide ALL information requested. Incomplete forms will be rejected.  
Be sure to read all information provided.**

1. Name of Agency/Business: \_\_\_\_\_

2. Name of contact person from your organization: \_\_\_\_\_

3. Mail any correspondence to:

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Street: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

4. Food Area Requested: (Please check below)

Downtown Food Court \_\_\_\_\_  
(Across from Railroad Park)

**Friday, June 25-Saturday, June 26**

**Food Court set up is on June 25. You will be sent a set-up time. You MUST set up at that time.  
Venue opens to the public at 5 p.m. You MUST vend all three days; no early departures.**

Civic Center \_\_\_\_\_

**Saturday, June 26**

**Civic Center set up is on June 26. You will be sent a set-up time. You MUST set up at that time. You  
MUST vend both days; no early departures.**

5. Booth Space: Please check the appropriate box. **FEE APPLIES TO SATURDAY ONLY.**

**Commercial ?**

\$50 per day per each 10'x10' space,  
Plus 17% of gross food ticket sales.  
number of booth spaces requested \_\_\_\_\_

**OR Non-Profit ?**

\$25 per day per each 10'x10' space,  
plus 15% of gross food ticket sales.  
number of booth spaces requested \_\_\_\_\_

6. **Proof of insurance must be included with your booth application** (see Food Policies for explanation).

7. Please list food and drink item(s) with prices being submitted to be sold in booth (**ALL** food and drink items **and** their intended prices **MUST BE** submitted at this time. **Prices must be in \$.50 increments. Vendors may not take cash, only Festival food tickets. Please include drink sizes in oz., in addition to Sm., Med., Lg., etc.)** If your company is accepted as a vendor, **no additions may be made to your menu after it is approved by the committee.** Attach a separate page if necessary.

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8. Preparation of food to be done by whom and where: \_\_\_\_\_

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9. Specify type of electricity needed:

Number of receptacles requested: \_\_\_\_\_ @ \_\_\_\_\_ amps and \_\_\_\_\_ volts

10. Specify water needed: \_\_\_\_\_ to trailer OR \_\_\_\_\_ access to tap

**11. All Food Vendors with Trailers MUST attach sketch of trailer tongue and window location, including trailer height, width, and length.**

**12. Applications must be returned by May 1, 2010.**

13. Payment **must** be included with your application.

Make checks payable to: **Squire Creek Louisiana Peach Festival**

14. Mail the following materials:

- ? completed food booth application
- ? proof of liability insurance
- ? copy of state tax identification (commercial food groups)
- ? copy of 501-C tax exempt letter (non-profit organizations)
- ? check or money order for booth space fee
- ? trailer sketch with dimensions, including tongue

**TO: Squire Creek Peach Festival Food Committee  
P.O. Box 1383  
Ruston, LA 71273-1383**

If you have any questions, please e-mail [nbergeron@rustonlincoln.org](mailto:nbergeron@rustonlincoln.org)  
or call the Ruston-Lincoln Chamber of Commerce @ 318-255-2031.

<b>PEACH FEST USE ONLY</b>	
\$ _____ Fee	Date Received _____
Accepted as Vendor by Committee _____	Date _____
Proof of Insurance Provided _____	
Copy of State Tax ID (Commercial groups) _____	
Copy of 501-C Tax Exempt Letter (Non-profit Org.) _____	
Trailer Sketch Received _____	
Acceptance Letter Mailed _____	Date _____
Rejection Letter Mailed _____	Date _____